

**Victoria West Community Association**  
**Food Security Collective Committee**  
**Terms of Reference**

**Committee Type:** Standing

**Chairperson:** To be appointed by the Board of Directors

**Committee Purposes:**

The purpose of the Food Security Collective (FSC) Committee is to support the Victoria West Community Association (VWCA) in its mission and mandate to help make Victoria West a strong, resilient, and sustainable community. To fulfill that purpose the FSC will:

1. Develop and implement the Victoria West Food Security Action Plan.
2. Promote and strengthen the production, consumption and access to food that is: safe, nutritious, affordable, locally produced, and environmentally and economically sustainable, while utilizing methods that are socially equitable.
3. Promote and create projects that foster a food secure community in Victoria West including community gardens and land share programs.
4. Build community through project participation.
5. Partner with other organizations and the City of Victoria to further the purposes of the Food Security Collective.

**Timeframes, Reporting and Communication with the VWCA Board:**

In accordance with the VWCA requirements for communication and reporting, the Committee will:

1. Through the Chair, provide monthly status reports on current and pending projects and events with which the FSC is involved;
2. Introduce project or event proposals for Board approval;
3. Prepare and submit a year-end report to the Board, for presentation at the Association's Annual General meeting and which outlines accomplishments for the current year.

**Composition:**

The Committee will be comprised of one Director, as committee Chair, two or more other members chosen from the VWCA membership at large, and the Growing in the City Volunteer Coordinator. The President is an ex-officio member.

**Meetings:**

Committee meetings are to be held monthly, or at the call of the committee Chair.

## **Specific Areas of Responsibility:**

1. Operates projects including:
  - a. Community Garden projects – Banfield Commons, Vic West Tea Garden;
  - b. Food Events (Corn Roast);
  - c. Banfield Park Community Orchard and associated activities (Wassail, etc);
  - d. Greenways Project – Evans St. Orchard.
  - e. Community Partner of Victoria West Elementary Children's Garden
  - f. Vic West Little Free Pantry

When the projects are operated out of the Victoria West Community Centre, scheduling and use will be in agreement with the centre staff.

2. Educates Victoria West residents on issues of local food security including production, distribution and consumption utilizing workshops, newsletters, sharing of available resources and information.
3. Advises developers on the integration of urban agriculture into their projects.
4. Recruits volunteers for specific projects and events as well as for members on the FSC Committee.
5. Accounts to the Finance Committee chair for the services provided and funds expended.
6. Directs tasking of the Growing in the City Volunteer Coordinator on behalf of the VWCA.
7. Collaborates with the Victoria West Community Centre staff to co-host projects and events that support the purposes of the Committee.

## **Contacts:**

Facebook Page: [www.facebook.com/vwfsc/](https://www.facebook.com/vwfsc/)

Instagram [@vicwestfoodsecuritycollective](https://www.instagram.com/vicwestfoodsecuritycollective)

Food Security Collective:

[foodsecurity@victoriawest.ca](mailto:foodsecurity@victoriawest.ca)

Growing in the City Volunteer Coordinator:

[foodgardens@victoriawest.ca](mailto:foodgardens@victoriawest.ca)