



VICTORIA WEST COMMUNITY CENTRE ECE TEAM LEAD

Victoria West Community Centre is looking for a ECE Team Lead to lead our Little Steps Daycare Program. Little Steps Daycare is a play based, child centered program for 16 children, ages 3-5 years old. We run out of a small Community Centre in Vic West, located beside beautiful Banfield Park and the Gorge waterway. The children at Little Steps split their day between our cozy indoor space and an array of outdoor locations around the Community Centre. With playgrounds, multiple walking trails, an on-site community garden and seemingly unlimited forest space, we have a lot of outdoor space to explore, learn, and keep the children busy!

The Team Lead will be a compassionate, patient and enthusiastic individual who enjoys working collaboratively with a supportive team. They will be keen to work in a setting that is community focused, inclusive and adaptable.

ROLE PURPOSE:

Reporting to the Child Care Manager, the Team Lead is responsible for overseeing the day to day of the Little Steps Daycare program while providing excellent care to the children in the program. The leadership portion of the position will require the candidate to lead the educators in delivering high-quality care in accordance with our philosophy and policies, and ensuring the health and safety of all children are met through Child Care Licensing regulations.

COMPENSATION AND BENEFITS:

- \$28.00/hour This includes the \$4/hour Wage Enhancement from the Provincial Government.
- After 3 months of employment, you are eligible for 10 paid vacation days (accrued), plus 5 paid sick days annually
- After 3 months of employment, you are eligible for extended health benefits in which 100% of the premiums are paid for by the employer. Benefits include dental, vision, paramedical (eg. massage, chiropractor, etc), and life insurance.
- Casual dress
- On-site parking and on a bus route

HOURS OF WORK: Full time position up to a maximum of 37.5 hours per week, Monday – Friday. Scheduled shifts may fall between 8:00am-5:00pm, based on candidate availability and program requirements.

QUALIFICATIONS & REQUIREMENTS

Please do not apply if you do not have these qualifications and/or requirements

- Must hold a current ECE Certificate
- Current Certification in Standard First Aid and CPR
- Clean criminal record check
- Diploma in Early Childhood Education
- Current BC License to Practice
- Documentation in accordance with Community Care Facilities Branch licensing requirements

REQUIRED SKILLS AND EXPERIENCE

- Experience as a team lead or supervisor is an asset
- Previous experience working with children in a child care or recreation-based setting
- Dependable, including the ability to maintain good attendance, be reliable and punctual
- Ability to manage and supervise staff and practicum students and provide guidance and leadership
- Ability to understand and apply current child development and child care philosophy
- Ability to lead and deliver childcare programs with minimal supervision
- Ability to maintain a high degree of enthusiasm, imagination and personal motivation
- Understanding and ability to apply first aid and emergency response
- Excellent interpersonal skills and positive customer service skills
- Ability to maintain records
- Strong written and oral communication skills
- Ability to lift up to 25 kg.