



Photographer

Job Description

Position: Volunteer

Program Area: General

Time Commitment: 1 year term, 4 hours/month

Location: Victoria West Community Centre, 521 Craigflower rd

Background:

The Victoria West Community Association (VWCA) is a not for profit community group that promotes the interests of residents of the Victoria West neighborhood. This is accomplished mainly through the many hours of volunteer work by its membership, the community, and funding support from the city of Victoria.

Authority/Responsibility:

- Photographer's are accountable to the Board through the communications committee chair.

Purpose of Position: Provide input and feedback on current community issues.

Requirements:

- Commitment to the work of the Victoria West Community association.
- A minimum time commitment of 4 hours per month
- Awareness of potential conflict of interest between personal and association business.
- Willingness to keep confidential issues that the board deems sensitive.
- Background/Passion in photography, marketing, or image editing.

Position Responsibilities:

- Advanced skills in photography as well as photo editing.
- Knowledge or ability to learn photo editing software, along with the benefits of different file types
- Take photographs at community events and general images of the community.
- Gain permissions to use photos from subjects (permission forms supplied).
- Experience in using DSLR cameras, uploading and archiving photographs and permissions
- Good visual eye
- Attention to detail

Criminal Record Check Required: No

Staff Contact: Julie Bull – Volunteer Coordinator