



VWCA BOARD MEETING MINUTES

April 25, 2016 7:00 P.M.

Victoria West Community Centre

In Attendance: Justine Semmens (Chair), Mike Medland, Dar Purewall, Sean Dance, Susan Morrow, Supriya Crocker, Nan Judd, John Mullane, Mark Dickerson, Jeremy Loveday-Councillor Liaison, Bayley Gale- Recorder

Regrets: Nick Van Buren, Kimberly Stratford

1. Call to Order: 7:05pm

2. Adoption of agenda

Amendments to Agenda:

-President motions to add appointment of Amanda Allan to Agenda under Item 5, President's Report.

-Past President moves add Past President's report to Item 5 of agenda-regarding Craigflower Lighting and Banner Pole project.

Motion: *Moved by JS that the agenda be adopted. Seconded by SM. Carried.*

3. Approval of minutes from March 28, 2017 board meeting.

Motion: *Moved by JS that the March 28 minutes be adopted. Seconded by MD. Carried.*

4. City of Victoria Reports: Councillor Liaison Jeremy Loveday

Mr. Loveday reported the following:

-Rezoning application has been filed for 733 Tye Road-cannabis dispensary.

-Johnson Street Public Realm designed came to council. Will look at building it in phases, incorporating into the regular budget to keep costs down in coming years.

-Council voted to make it easier to build Garden Suites-less paperwork and a faster application process makes it easier to home owners to do this.

-Crystal Pool referendum will take place in the Fall. See website for information and plans.

-Intake for My Neighbourhood Grants is in progress – deadline June 4th. Groups can apply to receive up to \$5000 for a project, \$1000 for a neighbourhood party. Need to have meeting with City Staff before applying

5. Executive reports:

- President: report included.

-President attended event at Victoria Lawn Bowling Club, and is hoping to see the two Associations becoming closer in the future.

-Vice President from Victoria West Lawn Bowling was present and provided information about the Club and facility. Their goal is to develop partnerships and re-introduce themselves to the Community as a unique recreational facility. Long term goals include attracting Provincial and National Championships. All are encouraged to come to the Club on Fridays from 6-8pm to try the sport and enjoy a BBQ supper.

-Vic West has been selected to participate in the Resilient Neighbourhoods Project for a second time. Their first presentation will take place at VWCC on May 17th.

-Victoria Community Association Network (VCAN) meets on May 17th. Up to 4 can attend, 2 more Board members can join. Pass any issues, concerns, successes etc to President and Past President to take forward.

-Met representatives from CRD re: logistics for wastewater project. They will send a package with information on vehicle load, traffic plan, traffic direction. Package will include contact information for the logistics coordinator. Commentary on noise and smell to follow.

-Appointment of Amanda Allan to VWCA Board of Directors and Chair of Transportation Committee.

Motion: *Moved by JS that Amanda Allan be appointed to the Board of the VWCA as a Director to serve until the conclusion of the 2017 AGM. Seconded by SM. Carried.*

Motion: *Moved by JS that Amanda Allan be appointed the Chair of the VWCA Transportation Committee. Seconded by JM. Carried.*

- Vice president: no report included.
- Secretary: no report included. **Applicants for VWCA membership:** Nil.
- Treasurer:

Motion: *Moved by MM that the VWCA February financial statements be approved. Seconded by SD. Carried.*

- Past President: Following a period of placemaking and high input re: Craigflower Village in 2012, City accepted recommendations and planned to move forward. When the Manager in charge left, the project came to a halt. In 2017 a representative from Parks explained that there is money set aside that has not yet been used, and asked which amenities would be the most useful. The project was approved and went into 2017 Parks

budget. Eventually the project was deferred due to lack of capacity for City to take on additional work. Past President recommends that VWCA Board sends letter to City to express community disappointment that progress has not been made on this project, and that the proposal did not even make it to Council.

Motion: *NJ moves that the VWCA write a letter to Mayor and Council regarding the Craigflower Lighting and Banner Pole project and request that letter be put on the Council's public agenda. Seconded by JS. Carried*

Motion: *Moved by NJ that executive reports be received. Seconded by JS. Carried.*

6. Committee reports:

- **Centre committee:** Draft minutes included in agenda package.
- **Communications:** Approved minutes included in agenda package.
- **Executive:** Approved minutes included in agenda package.
- **Finance:** February minutes included in agenda package.
- **Food Security Collective:** FSC monthly and CGVC report included in agenda package.
 - **Gardens:** Discussion around new Community Garden project – can we make the garden beds ergonomic and accessible? In existent Gardens, only a portion of beds are accessible and can be used in a standing position. If someone who requires an accessible bed is on the waitlist, and the next bed that becomes available is not accessible, they would lose their spot.
- **Governance:** Updated constitution included in agenda package.

Motion: *That proposed changes to VWCA Consitution, which conform to the new BC Societies Act, be accepted and ratified. Motion tabled until next month.*

- **Harbours:** JM has joined the Victoria/Esquimalt Harbour Society as Board representative.

-Discussion around motion to write letter in support of City's motion. Some expressed concern re: writing a letter in support before seeing the information included in the City's motion. JM and JS agreed to create a draft letter over email, to be reviewed the upcoming meeting.

Motion: *That the VWCA stand in support of the Victoria City Council's motion passed on April 13, 2017 regarding "Mitigation of Impacts of McLoughlin Point Waste-Water Treatment Plant." Motion tabled until next month.*

- **Land use:** no report included. Parking variance going out 376 Harbour Road. CALUC information has gone out to committee members and Association.
- **Parks:** Minutes included in agenda package. Butterfly Garden Kit sale has been launched – final flyers are ready for distribution.
- **Projects and Events:** Written report of March update included in agenda package.

Motion: *Moved by SC that committee and project reports be received. Seconded by SM. Carried.*

7. Old business tables from March BoD meeting.

A. Governance Agenda (Draft included in agenda package). Committee will not be working on anything other than Constitution and Bylaws until Fall. Recommended to move this item to October, rather than to strike.

Motion: *That the Board ratify the 2017 Governance Agenda. Deferred for review in September.*

B. Strategic Plan Initial Planning: Strategies and Timeline (Presentations by Nan Judd and Supriya Crocker): Draft timeline included in agenda package. A new timeline is required because the previous one was created in 2012. Hope to gather input re: where the community wants to see us going, how to achieve continuity on the Board, etc. Conclusion reached that this project would be outside of the capacity of the Board, so a consultant will be hired to facilitate the process. A proposal will be drafted and sent to various consultants to received quotes. The goal is to have a draft of the Strategic Plan by October 2017.

8. Questions/Comments from the floor: Discussion around how to keep each other informed about upcoming meetings, events, important dates, etc. The calendar on the new website will eventually be populated with this information. As it stands now, the committees plan to meet on the following schedule:

Centre: 2nd Tuesday of every month.

Communications: 1st Monday of every month.

Harbour: TBD

Governance: 3rd Thursday of every month.

Land Use: 3rd Tuesday of every month.

Parks: 3rd Thursday of every month.

Transport: TBD.

Finance: 3rd Monday of every month.

9. Announcements: None

10. Adjournment: 9:37pm

Motion: *Moved by JS that the meeting be adjourned. Seconded by MM. Carried.*