**Event Volunteer - *Breakfast with Santa***

**Position:** Volunteer

**Program Area:** Special Events

**Time Commitment**: Saturday December 8th, 7:30AM-12:00PM

**Location**: Victoria West Community Centre, 521 Craigflower rd

**Background:**

The Victoria West Community Association (VWCA) is a not for profit community group that promotes the interests of residents of the Victoria West neighborhood. This is accomplished mainly through the many hours of volunteer work by its membership, the community, and funding support from the city of Victoria.

**Purpose of Position**: Provide day of assistance for the VWCA’s Breakfast with Santa, including, set –up, take down, and food preparation.

**Skills & Qualifications:**

* Previous experience preparing food (an asset)
* Ability to lift 20lbs

**Position Responsibilities:**

* Food Preparation
  + Assist in preparation of Breakfast foods
  + Ensure tables are set
  + Ensure area is clear of garbage
* Set-up / Take-down
  + Lift and stack chairs
  + Assist with putting up Christmas decorations

**Criminal Record Check Required:** No

**Staff Contact:** Volunteer Coordinator – volunteer@victoriawest.ca