

**MINUTES (APPROVED):**  
**VICTORIA WEST COMMUNITY ASSOCIATION**  
**COMMITTEE OF THE WHOLE MEETING**  
**DATE: NOVEMBER 12, 2013**  
**TIME: 7:00 PM**  
**PLACE: VWCC – FIREPLACE ROOM**

**PRESENT:**

Diane Carr, President  
 Mike Medland, Treasurer  
 Mark Fournier, VWCC Committee  
 Bernie Gaudet, Land Use Committee (LUC)  
 Robin Rombs, Projects & Events (P&E)  
 Simeon Goa, Communications Committee  
 Audrey Whittall, Harbour Committee,  
 Kate Longpre, VWCC Manager  
 Joanne Youmans, former President/guest  
 Jack Meredith, Secretary

**REGRETS:**

Nan Judd, Past President

<b>AGENDA ITEM – INFORMATION - ACTIONS:</b>	<b>WHO</b>	<b>WHEN</b>	<b>ST</b>
1. Approval of agenda a. Motion by MF to approve agenda: Approved.			
2. Approval of October 08 <sup>th</sup> CoW minutes – a. Corrections needed to minutes: i. President’s report was repeated in the minutes. The redundant section should be removed. ii. The Action Item from the Nominating Committee to present a bylaw amendment at the AGM to modify VWCA Directors’ term limits will not be going forward.	JM	131115	
3. President’s report a. Board evaluation will be presented by Joanne Youmans after the CoW meeting. b. VWCA Vision Award will be made to Grant Keddie c. Resilient Neighbourhood meeting is on November 17 at the Lawn Bowling Club d. Living the New Economy is from November 29 <sup>th</sup> to December 5 <sup>th</sup> at the Round House. e. Maurine Karagianis may be coming to VWCA AGM			
4. Treasurer’s Report (see attached) a. October financials were reviewed. b. Transfer of funds (\$1220) from VWCA to the VWCC will be up for discussion in the new year. c. Motion by RR to accept the October financials.	DC	140115	

Carried.			
----------	--	--	--

5. Nominating Committee a. Board members are asked to forward any potential nominees to either NJ, BJ or JM.			
6. Centre Committee Report (see attached) a. Folding Door RFO (Request For Offer) has been issued for the folding door. b. An energy audit for the VWCC has been done which will focus on upgrading of the mechanical systems. c. Employee manual is being updated.			
7. Communications Committee Report a. SG asked for feedback re: website survey. Feedback is expected from ALL.	ALL	131130	
8. Harbour Committee Report a. No report			
9. Projects & Events Committee Report a. RR circulated a proposal for a practicum from a UVIC student. KL to interview the person.	KL	131130	
10. Land Use Committee (LUC) Report a. November 19 <sup>th</sup> LUC has the following scheduled: i. Dockside Green update ii. Bayview update iii. City will provide an update regarding Bay/Catherine intersection.			
11. Parks & Environment a. No Parks & Environment Chair			
12. Transportation a. No Transportation Chair			
13. AGM Committee a. Annual report – SG has asked for reports to be sent to him by 131117.	ALL	131117	
14. Announcements a. None			
15. Next meeting dates a. VWCA AGM meeting – November 26 <sup>th</sup> at 7 pm b. VWCA Executive meeting – December 3 <sup>rd</sup> at 7 pm c. VWCA CoW meeting – December 10 <sup>th</sup> at 7 pm d. LUC meeting – December 17 <sup>th</sup> at 7 pm			
16. Adjournment of meeting a. Motion to adjourn by BG at 8:11 pm: carried			
17. VWCA Board Effectiveness meeting took place after the VWCA CoW. No minutes were taken; however, the following decisions are noted: a. The Board will meet on December 10 <sup>th</sup> from 6 pm to 9 pm to go over the VWCA Board Effectiveness review in detail. Pizza will be provided by VWCA. MM to arrange. b. JM will put out a doodle poll to find a day in January or	MM	131210	

February when the Board can meet to plan out the coming year.	JM	131120	
---	----	--------	--