

MINUTES (APPROVED):
VICTORIA WEST COMMUNITY ASSOCIATION
COMMITTEE OF THE WHOLE MEETING
DATE: FEBRUARY 12, 2013
TIME: 7:00 PM
PLACE: VWCC – FIREPLACE ROOM

PRESENT:

Diane Carr, President
 Marlena Turner, Vice President
 Mike Medland, Treasurer
 Nan Judd, Past President
 Mark Fournier, VWCC Committee
 Bernie Gaudet, Land Use Committee (LUC)
 Robin Rombs, Projects & Events (P&E)
 Denis Fredette, Transportation Committee
 Audrey Whittal, Harbour Committee
 Simeon Goa, Communications Committee
 Jack Meredith, Secretary

REGRETS:

Rebecca Kennel, Parks & Environment Committee (P&Env)

AGENDA ITEM – INFORMATION - ACTIONS:	WHO	WHEN	ST.
1. Approval of agenda a. Motion to accept with additions by RR: Approved.			
2. Approval of January 15/13 minutes – a. Motion to approve by DF: Approved			
4. President’s report a. Revisioning Workshop purposes will be wordsmithed by the VWCA Board led by DC, NJ & MT b. Board Meetings vs General meetings to be dealt with at the next re-visioning c. Charitable Status – application delayed until after the re-visioning process. d. Insurance – Nicole from Megson Fitzpatrick will be visiting centre to better understand our needs. AW to coordinate with Nicole; KL & JM.	DC DC AW	130226 130226 130212	
5. Treasurer’s Report a. January 2012 financial reports are not yet completed.			
6. VWCA Policies a. Policies need to be repackaged into a more user friendly format. SG to analyze the scope of the job and report back to the Board.	SG	130226	
7. Centre Committee Report a. No major issues b. Custodial services will be increased as a result of the			

expanded use of the centre.			
8. Communications Committee Report a. Newsletter – KL & SG to jointly manage the newsletter. b. Committee membership recruitment is vital. SG to work with committee members to obtain committee mandates and key volunteer tasks. SG will then distribute with membership lists to each committee chair or designate.	SG	130226	
9. Emergency Preparedness Committee a. First meeting has been set for February 23 rd at 2 pm.			
10. Secretary's Report a. New member application to be presented at the February meeting: i. Umeeda Switlo – Pine Street	JM	130129	
11. Harbour Committee Report a. Derelict vessels – Transport Canada do not consider it their jurisdiction. Issues are ongoing. b. Resignation letter from VEHS (Victoria Esquimalt Harbour Society) to be sent by DC	DC	130123	
12. Projects & Events Committee Report a. Vic West Fest Application Form & Motion will be presented by RR at the February VWCA Board meeting “...to establish an ad hoc committee to organize the Vic West Fest to be co-chaired by RR & MT.”	RR	130226	
13. Land Use Committee Report a. Information is being sought on the building being proposed at the corner of Harbour Road and Esquimalt Road.	BG	130226	
14. Ad hoc committee for membership review a. Interest in serving on the Committee has been expressed by Board members MF, RK, NJ, DF, JM b. Call for volunteers from the general membership will be sent out in the February 15 th newsletter. c. Committee membership will be established at the February monthly meeting.	JM DC	130213 130226	
15. Announcements a. None			
16. VWCA month end agenda a. Committee reports to be in by February 16 th b. Agenda & reports to be sent out by JM	ALL JM	130216 130216	
17. Next meeting dates a. LUC meeting – February 19/13 at 7 pm b. VWCA monthly meeting – February 26 th at 7 pm c. VWCA Executive meeting – March 5 th at 7 pm d. VWCA CoW meeting – March 12 th at 7 pm			
18. Adjournment of meeting a. Motion to adjourn at 8:30 pm by NJ: carried			

