

**Date:** March 31, 2015

**Time:** 7:00pm

**Location:** Vic West Community Centre (521 Craigflower Road)

**Members in Attendance:** B. Gaudet President, J. Casler Secretary, M. Medland, Treasurer, J. Meredith Vice President, D. Carr Past President, N. Judd, A. Whittall, D. Purwell, R. Rombs, D. Musgrove

**Others in Attendance:** Councillor Marianne Alto, Emily Zhong

BG called the meeting to order at 7:03 pm

## 1. APPROVAL OF AGENDA

- Agenda for the board meeting of March 31, 2015

### MOTION

*That the agenda for the Board meeting of March 31, 2015 be approved.*

**Moved and seconded  
Carried Unanimously**

## 2. ADOPTION OF MINUTES

- Minutes from the board meeting of February 24, 2015

### MOTION

*Move that the minutes for the Board meeting of February 24, 2015 be approved once amended to remove the update on the Project and Events Committee from JM.*

**Moved and seconded  
Carried Unanimously**

## 3. BUSINESS ARISING

- There was no business arising.

## 4. Report from City Hall

- City Hall Report from Councillor Marianne Alto

Councillor Alto gave regrets from VWCA rep Councillor Loveday and provided an update on the city's recent E-Town Hall that was held to gather public input on the City's strategic plan and budget. Alto indicated that it was a great event with lots of people there who raised lots of issues. She indicated that the most common issues were cycling infrastructure, public spaces, public housing, food security and supervised consumption and that Council will be considering this impact on April 9th where they will finalized their strategic plan and budget.

A brief discussion ensued on the public engagement process for public lands for both sides of the JSB. Councillor Alto indicated that this process will be unfolding over the next 6-8 months and that more information will be available after the April 9th Council meeting.

Councillor Alto spoke briefly of the Victoria City manager and how has a different operational management approach, and a different commitment to public engagement, and that he has been bringing a lot of significant change to the City.

A brief discussion ensued on the recent update that was provided by Councillor Loveday regarding the boats in the Gorge to which Councillor Alto provided a bit more context.

## 5. REPORTS

### A. President - Bernie Gaudet

BG indicated that the governance risk management framework is still his focus for next three months, and that once this is complete, the board will be moving toward a strategic planning process which will be designed to bring the VWCA out of the centre and into the community.

### B. Vice President - Jack Meredith

JM indicated that he will be consolidating all risk management frameworks, and requested that those still outstanding be submitted to him in advance of the April 14 COTW meeting. A brief discussion ensued regarding outstanding frameworks

#### Follow Up

BG to follow up with AW regarding the Harbour and land swap.

#### Responsible Parties

Bernie Gaudet

#### Follow Up

Outstanding requirement for all Committee Chairs to submit their Risk Management Frameworks to JM for compiling.

#### Responsible Parties

Robin Rombs, Doran Musgrove, Audrey Whittall

JM provided a review of the City's draft strategic plan. He asked questions of Councillor Alto regarding:

- What it means to build capacity in neighbourhood organizations?
- What is happening to the community grants?
- What is happening with the E&N station?
- What are the opportunities for targeted transportation initiatives in Vic West?
- What is Council attempting regarding their seismic component of the plan?

Councillor Alto indicated that Council will be working to figure out the neighbourhood association needs, that she would report back on the community grants, that a commuter rail options will probably happen prior to reinstatement of the E&N rail line, and that the City is looking into its authority to require home owners to prepare for inevitable earthquakes.

## **MOTION**

Move that the VWCA send a letter of support to Mayor and Council for accelerating the local area planning process in accordance with the draft strategic plan.

**Moved and seconded  
Carried Unanimously**

## **MOTION**

Move that the VWCA send a letter to Mayor and Council stressing the need for comprehensive approach to dealing with transportation across the Bay Street bridge, and to also ensure stability of the bridge.

**Moved and seconded  
Carried Unanimously**

## **MOTION**

That VWCA write a letter requesting the 50kph speed limits on main roads in Vic West be changed to 40kmph (namely Tyler, Wilson and Esquimalt).

**Moved and seconded  
Carried  
JC and MM opposed**

## **C. Treasurer - Mike Medland**

- February VWCA Financial Statements

MM indicated that the Centre is seeing better revenues in January and February, and are experiencing revenues comparable to previous years. He also reported that the city grants were received during the month of March for the 1/3 portion of funding, and that while revenues are running light on program improvements are expected as we move towards the summer.

## **MOTION**

*Move that the February VWCA Financial Statements be received.*

**Moved and seconded  
Carried**

BG then inquired about the status of the Finance committee and associated items. MM indicated that he will advertising for committee members, that the Terms of References were signed off at the last meeting, and that the VWCA audit function will be finalized once the committee is established. As part of these associated actions, MM indicated that bookkeeping responsibilities will start to be moved to centre staff and that this evolution will require changes to the job profiles of centre staff.

## Follow Up

That the issue of staff job profiles as they relate to finances be discussed at the April 7th Centre Committee meeting.

### Responsible Parties

Diane Carr

## D. Secretary - Jaclyn Casler

- New Members for approval:

### Motion

That Jolyon Ade of Raynor St, Grace Gaughan of Sitkum rd, and Laura Moore of Wilson St be approved as members of the Victoria West Community Association.

**Moved and seconded**

**Carried**

## 6. COMMITTEE REPORTS

### E. Communications - Dar Purwell

- Recognition of Communications Committee Members

### Motion

*Move that the Communications Committee membership (Brad Densmore, Simeon Goa, Renee Layberry, Justine Semmens, and Louise Wood) be endorsed by the Board.*

**Moved and seconded**

**Carried**

- Communications Committee Action Plan Update

DP indicate that the committee is still working on polishing their communications guide and that they are also moving forward on a website refresh, and that as part of this process there will be presentations in April to confirm deliverables with the board.

### F. Community Centre - Diane Carr

- Recognition of Community Centre Committee Members

DC indicated that she is still getting organized after the departure of the previous chair, and provided a brief report on upcoming activities at the Centre. DC also announced that the Centre Manager had been successful in passing the first stage of a funding request for the Grant Homer Society.

### Motion

*That the Community Centre Committee membership (consisting of the Board Executive, Mark Fournier and Nann Judd) be endorsed by the Board.*

**Moved and seconded**

**Carried**

**Action**

That discussion occur at April 14 COTW between the Food Security Collective and the community centre requiring additional application requirements for the Grant Horner funding

**Responsible Parties**

Bernie Gaudet, Diane Carr, Robin Rombs

**G. Events - Jack Meredith**

- Recognition of Project and Events Committee Members  
JM spoke briefly of how planning for Vic West fest is well underway for May 9th 11am to 3pm with normal suspects. Because there is so much stuff happening in the community association JM would really like to see more collaboration between events and food security so as to ensure that the word gets out in a consistent manner.

**Follow Up**

The discussion occur at the April 14 COTW regarding appropriate planning and communications procedures when an event occurs that has a hit on more than one committee.

**Responsible Parties**

Bernie Gaudet, Diane Carr, Robin Rombs

**H. Governance - Nan Judd**

- Recognition of Governance Committee Members  
She is working on advertising for more members. Meeting on Friday with Johanne to discuss health and safety policies. Is continuing to work on governance policies but doesn't have anything yet to deliver. Will be focusing on bylaws relating to election of officers beyond three successful terms.

**Motion**

*Move that the Governance Committee membership (Robin Dunbar) be endorsed by the Board. M/carried*

**Moved and seconded  
Carried**

**I. Food Security Collective - Robin Rombs**

- Recognition of Food Security Collective Members  
RR spoke briefly of how the Community dinner on Sunday was poorly attended and that the Collective is working on increasing attendance at successful events such as Wild Food Foraging. RR indicated that the 5th annual tour de coop is happening on April 19

**Motion**

*That the Food Security Collective membership (Patti Parkhouse, Ava Christl, and Stewart Boutellier) be endorsed by the Board.*

**Moved and seconded  
Carried**

# Board Minutes

## J. Harbour - Audrey Whittall

### - Harbour Committee Update

AW indicated that they meet when needed, their last meeting was in March and their next meeting is in May. Regarding the marina project, recent dialogue (email communications) with the city have revealed that the applicant is no longer pursuing the approved project and that the forthcoming revised plan has not yet been received by the city. AW indicated that there is still some dredging to be done and that a new financier has been secured for the project. Based on the scope of design changes however, a new DP with new council approval will be required. Councillor Alto will look into how a new DP might be received.

AW also spoke of how air pollution in the harbour is improving somewhat by pressure on GVHA and downtown businesses. Apparently some cruise ship tourists being brought downtown by boat. Regarding air traffic, there has been less fumes and noise so long as the wind is in the right direction.

### **Action**

That the City Harbour Plan be moved from the harbour committee to land use committee and that discussion occur at the April 14 COTW for how best to support the City Harbour Plan (e.g., 3 lots from province).

### **Responsible Parties**

Bernie Gaudet, Audrey Whittall, Doran Musgrove

### - Recognition of Harbour Committee Members

#### **Motion**

*That the Harbour Committee membership ( Dr. Gordon Greeniaus, Don Grovestein, Rick Couch, Jim McNeil, Mike Marley, Lynn MacDonald, Tim Houlihan, Diane Carr Gordon Bernice, Don Browstien) be endorsed by the Board.*

**Moved and seconded  
Carried**

## K. Land Use - Doran Musgrove

### - Recognition of Land Use Committee Members

DM provided an update on transportation items moved at the last meeting which was very robust and involved concerns with parking, the tight turn from Edward and Russell, the perennial problem on Mary street, and the need for a cross walk at Hereward.

### **On Hold**

*Move that the Land Use and Transportation Committee membership be endorsed by the Board.*

## L. Resilient Neighbourhood Resource Group (RNRT)

- June 7th Street Festival on Harbour Road  
The Resilient Neighbourhood Resource Table (RNRT) is planning a street festival on Harbour Road on June 7th from 10 am to 4 pm. More information will be provided as it becomes available.

## 7. New Business

- Off leash area in Banfield Park:  
A brief discussion ensued in regards to an email that had been received from Councillor Loveday regarding requests received by the City for a fenced dog park in Vic West. Loveday wanted to know what the VWCA had heard. It was agreed that more clarity was needed because Banfield park is already a designated park. More information is also needed on the licensing requirements for utilization of off leash areas.

**Action:**

Submit a follow up request to Julie Mcdougall acting director of Parks and Recreation for more information

- Sponsorship of Earth Walk  
A brief discussion ensued on an invitation from Councillor Ben Isitt to VWCA for sponsorship for earth walk. Wants endorsement, sponsorship of sending board members and advertisement to members. It was agreed that the VWCA would lend informal support.

**Action:**

That BG would email to demonstrate that support would be provided through in kind event advertising (via newsletter and website).

-Announcement from NJ

Fairfield Gonzales neighbourhood association has been a good friend just wanted to let people know that we are all invited to their fundraiser.

## 8. Adjournment

The meeting was adjourned at 9:19 pm