

**Victoria West Community Association
Parks & Environment Committee
Terms of Reference**

Type: Standing

Chairperson: Appointed annually by the Directors at their first meeting following the AGM.

Responsible to: The Victoria West Community Association Board of Directors

Purpose:

- To ensure the VWCA and the larger community is aware of parks and environment issues.
- To foster parks and environment projects.

Timeframes, Reporting and Communication with the Board:

Monthly written reports to the Board and at the AGM.

Composition: One Director as Chair, two or more Community Association members. The President is an ex-officio member.

Specific Areas of Responsibility:

1. Be available to listen to community members' concerns about parks and environment issues in the neighbourhood and convey those concerns to the City.
2. Work with the community, city staff and officials towards appropriate solutions for neighbourhood parks and environment concerns.
3. Work as the VWCA liaison with the City on parks and environment initiatives in the neighbourhood.
4. Make recommendations to the Board on any actions to be taken in regard to parks and environment issues.
5. Liaise with other VWCA committees such as Land Use and Special Projects regarding issues that may impact parks and the environment.