

**Victoria West Community Association  
Harbour Committee  
Terms of Reference**

**Type:** Standing

**Chairperson:** Appointed annually by the Directors at their first meeting following the AGM.

**Responsible to:** The Victoria West Community Association Board of Directors

**Purpose:**

- To advocate for harbour related issues and represent Victoria West on the Victoria Esquimalt Harbour Society

**Timeframes, Reporting and Communication with the Board:**

Monthly written reports to the Board and at the AGM.

**Composition:** One Director as Chair, two or more Community Association members. The President is an ex-officio member.

**Specific Areas of Responsibility:**

1. Maintain close contact with harbour related activities
2. Represent the interests and positions of the Victoria West Community Association at the regular VEHS meetings
3. Make recommendations to the Board on any actions to be taken in regard to harbour issues.
4. Refer land use issues to the Chair of the Land Use Committee.