



MINUTES:
VICTORIA WEST COMMUNITY ASSOCIATION
DIRECTORS' MEETING
DATE: DECEMBER 09, 2014
TIME: 7:00 PM
PLACE: VWCC – READING ROOM

PRESENT:
 Diane Carr, President
 Nan Judd, Vice-president
 Mike Medland, Treasurer
 Audrey Whittall, Harbour
 Dar Purewall, Special Events
 Bernie Gaudet, LUC
 Robin Rombs, Food Security
 Kim O’Leary
 Jaclyn Casler
 Doran Musgrove
 Joanne Youmans
 Jack Meredith, Secretary

REGRETS:

AGENDA ITEM – INFORMATION - ACTIONS:	WHO	WHEN	ST.
1. Meeting called to order by DC at 7:05 pm			
2. Approval of agenda a. Motion by BG to approve agenda; Approved.			
3. Approval of previous minutes a. Motion by JM to approve minutes, of the November 11, 2014 meeting. Carried			
4. Business arising from minutes a. None.			
5. Round Table introduction of all returning and new VWCA Directors.			
6. Election of Executive and Committee Chairs a. After review of the job descriptions for the various positions the following people were confirmed for the following positions: b. Executive i. President – Bernie Gaudet ii. Vice-president – Jack Meredith iii. Treasurer – Mike Medland iv. Secretary – Jaclyn Casler v. Past President – Diane Carr c. Committee Chairs i. Centre – Kim O’Leary ii. Communications – Dar Purewall iii. Events – Jack Meredith			

<p>6. Election of Executive and Committee Chairs</p> <p>a. After review of the job descriptions for the various positions the following people were confirmed for the following positions:</p> <p>b. Executive</p> <ul style="list-style-type: none"> i. President – Bernie Gaudet ii. Vice-president – Jack Meredith iii. Treasurer – Mike Medland iv. Secretary – Jaclyn Casler v. Past President – Diane Carr <p>c. Committee Chairs</p> <ul style="list-style-type: none"> i. Centre – Kim O’Leary ii. Communications – Dar Purewall iii. Events – Jack Meredith iv. Harbour – Audrey Whittall v. Land Use – Doran Musgrove vi. Governance – Nan Judd vii. Food Security – Robin Rombs 			
<p>7. Resolution for Coast Capital</p> <p>a. The banking resolution was passed. The full resolution follows these minutes.</p>			
<p>8. Code of Conduct and Conflict of Interest Documents</p> <p>a. All appropriate forms were completed and signed by all Directors.</p>			
<p>9. Transition Issues</p> <p>a. Email addresses – JM to contact Louise Wood to have the email addressed changed on December 17/14</p> <p>b. 2014 Committee Chairs will be requested to meet with the new 2015 Committee Chairs to turn over documentation and provide orientation,</p> <p>c. A CoW meeting will be held on Tuesday January 13th. JM to ensure a room is available.</p>	<p>JM</p> <p>BG</p> <p>JM</p>	<p>141212</p> <p>141217</p> <p>141212</p>	<p>Done.</p> <p>Done.</p>

**BOARD RESOLUTION OF THE VICTORIA WEST COMMUNITY ASSOCIATION APPOINTING
OFFICERS**

DULY PASSED ON December 9, 2014

APPOINTMENT OF EXECUTIVE AND COMMITTEE CHAIRS

RESOLVED, that the following persons are elected to the office(s) indicated next to their names to serve until their successor(s) shall be duly elected, unless he or she resigns, is removed from office or is otherwise disqualified from serving as an officer of this association, to take their respective office(s) immediately upon such appointment.

Office	Name
President (Member Executive Committee)	Bernie Gaudet
Vice President (Member Executive Committee)	Jack Meredith
Secretary (Member Executive Committee)	Jaclyn Casler
Treasurer (Member Executive Committee)	Mike Medland
Communications Chair	Dar Purewall
Community Centre Chair	Kim O'Leary
Land Use Chair	Doran Musgrove
Governance Chair	Nan Judd
Food Security Liaison	Robin Rombs
Harbour Chair	Audrey Whittell
Special Events	Jack Meredith
Past-president (Member Executive Committee)	Diane Carr

It is hereby certified by the undersigned that the foregoing resolution was duly passed by the Board of Directors of the above-named Association on the 9th day of December, 2014, in accordance with the By-Laws of the Association and that the said resolution has been duly recorded in the Minute Book and is in full force and effect.

Director

Director

Director