

**Victoria West Community Association
Land Use Committee
Terms of Reference**

Type: Standing

Chairperson: Appointed annually by the Directors at their first meeting following the AGM.

Responsible to: The Victoria West Community Association Board of Directors. Also is endorsed by and reports on land use applications and policies to Victoria City Council

Timeframes, Reporting and Communication with the Board:

LUC Committee meetings: second Tuesday of each month as required, or as otherwise arranged to accommodate key stakeholders.

Monthly written reports to the Board and at the AGM.

Letters regarding applications to Council (with cc to applicant) and Planning Department.

Composition: One Director as Chair, up to thirteen members of the Community Association who are interested in their neighbourhood and who are looking beyond their own self interest. The President is an ex-officio member.

Specific Areas of Responsibility:

- To facilitate dialogue between land use applicants and the community to identify issues (both positive and negative) regarding land use applications.
- To be knowledgeable about the Neighbourhood and Precinct Plan(s). To comment on the interpretation of the relevancy of the policies and whether development applications fit with the spirit and intent of the Neighbourhood Plan.
- To communicate to the City regarding: (a) issues identified with development applications, and (b) the adequacy of the community consultation.
- To be informed of and involved in the updating of Neighbourhood Plans and other land use issues as referred by Council.
- To invite broad community participation and advise the Board of Directors with regard to city-wide policies reflecting land use concerns, and other related issues as they arise.
- To advise City Council and the Planning department on referred applications, including rezoning and variances.
- Advise and seek approval from the VWCA Board on matters other than applications referred by the City.